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Capabilities Statement

Palmer Staffing Services, founded in 1997 is a Small Business and award winning staffing agency. Palmer is a GSA contract holder that specializes in administrative and professional placements to government agencies within the Washington, DC Metropolitan Area.

Mission Statement

To provide professional recruiting services to the government, legal and business community, focusing on the integrity, ethics, and diligence of both our own business practices and those of our candidates.

Services Offered

SIN 736-1 Administrative Support and Clerical Occupations

Contract Secretaries, Executive Assistants, Word Processors, Administrative Assistants, Project Assistants, Security Personnel, Data Entry Clerks, Clerical, Receptionist, Library, Accounting Staff, IT, HR, Management, Mail Clerks, Records Clerks, Couriers and more.

SIN 736-5 - Technical and Professional Occupations

Contract Attorneys and Paralegals.

Additional Positions – Contract Specialists, Law Clerks, Document Reviewers and Litigation Support.

Size Standards – Small Business

NAICS Code – 561320, 561110, 561311, 561312, 561410, 541199

DUNS # - 047795500

GSA Contract # - GS07F5472P

CAGE Code - 1ZD98

Tax ID Number – 52-206-3213

References/Client List

PSS and PLS has worked as the primary contractor with the BEA, DOC, DOD, DOE, DHS, DOI, DOJ, DOL, DOT, DOVA, EPA, GSA, FAA, FDIC, FTC, NIH, USDA, USPTO, African Development Foundation, Congressional Budget Office (BPA), DC Department of Employment Services, DC Department of Housing and Community Development, DC Department of Public Works, DC Housing Finance Agency, DC Office of Lottery and Charitable Games, DC Retirement Board, Export-Import Bank, Federal Reserve Board, Library of Congress, Maryland-National Capital Park and Planning Commission, National Mediation Board, Occupational Safety and Health Review Commission, Pension Benefit Guaranty Corporation, Prince George's County Public Schools, Smithsonian, US Coast Guard, US Court of Federal Claims, US Fish & Wildlife Service, US Food & Drug Administration, US House of Representatives, US Postal Regulatory Commission and US Secret Service. Additionally, Palmer has partnered as the sub-contractor on extremely large litigation support awards with CACI, Lockheed Martin and PAE.

Points of Contact

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